

Canada-Manitoba Job Grant

What is the Job Grant?

The Canada-Manitoba Job Grant is a cost-shared funding program that provides funding to employers to help cover training costs of new and existing employees to meet business needs, support the development of a highly skilled workforce, boost economic growth, and increase employment opportunities across Manitoba.

Eligible employers can receive up to 75% of the direct training costs **up to \$10,000** per individual participant and to a maximum of **\$100,000** of total funding.

Employers must have a job available for the trainee upon successful completion of the training. For existing employees, the purpose of training should be to upgrade their skills so they may move up to a better job or meet employer needs in the workplace.

Who is eligible to apply for a Job Grant?

- Private employers and sole proprietors
- Non-profit organizations
- Industry associations, sector councils, groups of employers
- Union halls
- First Nations
- Municipal governments
- Applications must be submitted by the business identified in the application. Applications submitted by another organization will be deemed ineligible.

Who is not eligible to apply for a grant?

- Prior recipients of three Job Grants over the past five years
- Current recipient of funding from Manitoba under another Business and Industry Training Supports program such as the Industry Expansion Program, or the Workforce Development Program
- Employers who don't meet all of the eligibility criteria listed on the grant application
- K-12 schools and post-secondary institutions funded by provincial/federal sources
- Federal, provincial, and territorial government
- Federal and provincial crown corporations and agencies

Who is an eligible training participant?

- Canadian citizens or permanent residents of Canada
- Full-time, part-time, and seasonal employees
- Unemployed individuals seeking training to get a job
- Employees who reside in another province, but are working in Manitoba
- Refugees, provincial nominees, and immigrants who are not obligated to leave and are permitted to stay and work in Canada

Who is not an eligible training participant?

- Temporary Foreign Workers
- Individuals on Student Visas
- Volunteers or those who do not receive a regular wage
- Individuals hired on contract; i.e., non-employees
- Employees of a Manitoba company who reside and work in a different province or country

Who can deliver the training?

Training must be provided by a third-party trainer and can be delivered at the workplace, online, or in a classroom or training facility. Eligible training providers include:

- Post-Secondary Institutions
- Private Vocational Institutions
- Sector Councils or Industry Associations
- Union Halls
- Equipment manufacturers and other private trainers that have the applicable curriculum, knowledge/qualifications, and equipment or materials required for training

Curriculum may be requested to determine training eligibility.

What costs are eligible for funding?

- Tuition fees or fees charged by a training provider
- Mandatory student fees
- Textbooks, software, and other required materials
- Examination fees
- Travel costs for individuals residing in northern and remote communities to attend training events in Manitoba delivered outside their communities or unavailable online

How much funding can I apply for?

- Small companies with 100 or fewer employees can apply for up to 75% of eligible training costs
- Companies with 101 or more employees can apply for up to 50% of eligible training costs
- Employers can apply for up to a maximum of \$10,000 per training participant and up to a maximum of \$100,000 of total funding per Job Grant

How is the Job Grant paid to an employer?

The employer is responsible for paying the trainer. To be reimbursed for eligible training costs, the employer must submit:

- Training Plan Report
 - Training Evaluation
 - Proof of full payment of eligible training costs
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For additional information on the program, please see the **Canada-Manitoba Job Grant - Frequently Asked Questions**, found here:

www.gov.mb.ca/jec/busdev/financial/cmjg/pdf/cmjg_faq.pdf

For information about how to apply, contact:

Manitoba Government Inquiry

Tel: 204-945-3744

Toll Free in North America: 1-866-626-4862

Email: mgi@gov.mb.ca

<https://www.gov.mb.ca/jec/busdev/financial/cmjg/index.html>