

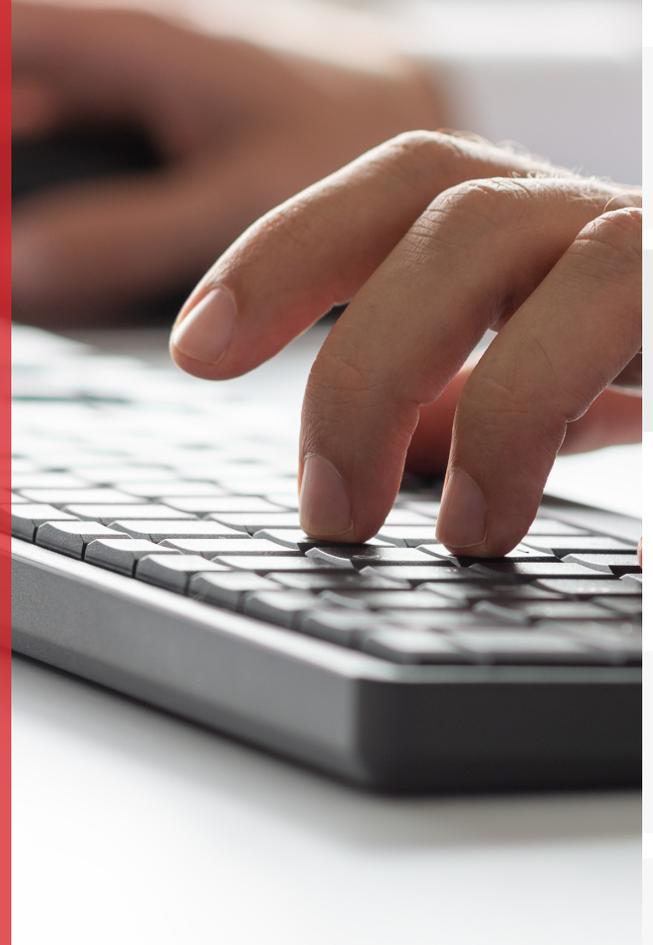
Microsoft Excel for Construction

CCA Gold Seal accredited (1 credit)

**TUESDAY,
MARCH 21ST
9AM-5PM**

Online

This course is delivered in partnership between MCAM, ECAM and other Construction associations throughout Western Canada. You will participate in a cohort with industry peers from across these regions.



WHO SHOULD

ATTEND

Project Managers, Project Coordinator,
Project Admin, Estimators,
Superintendents.



PHIL PERRY INSTRUCTOR

Phil Perry has over thirty-five years in the Construction industry, most of which was managing industrial projects for general contractors. He has been teaching post-secondary construction management courses for the last fourteen years. Phil has been facilitating Better SuperVision programs since 2009. He has facilitated over 900 courses, training over 6,000 students over the last five years.

In his spare time, Phil is a Master Course Facilitator for a national sports organization and chaired their national Coaching/Instructional program for four years.

Phil was the recipient of the 2018 IG Wealth Management Community National Coaching Certification Program (NCCP) Coach Developer Award, presented to individuals who go above and beyond to develop trained and certified NCCP Coaches.

MCAM/ECAM MEMBER FEE - \$350 + GST
NON-MEMBER FEE - \$400 + GST

A link to the session will be sent upon registration.

ABOUT

THE WORKSHOP

The ability to produce cost estimates efficiently and accurately is a critical step in many construction career paths and a high-demand skill throughout the construction industry. Computer software has become a popular tool for estimating, and Microsoft Excel is the most widely used option. In this one-day course, learn how to produce your estimates more quickly and accurately by harnessing the power of Microsoft Excel.

- Use Excel formulas and functions for typical construction estimating tasks
- Create takeoff sheets for use as templates
- Learn handy shortcuts to streamline estimating
- Link information in worksheets and workbooks
- Accurately calculate profit, overhead, markups, and taxes
- Generate graphs to visually display work product
- Use features such as VLOOKUP and HLOOKUP
- Create Pivot tables and Pivot charts to quickly analyze and visualize information
- Explore functions such as COUNTIF and SUMIF